

Volunteer Role Description

Role Title	Children's Activities Volunteer
Department	Children's Team
Reporting to	Children's Mentor Team Manager
Hours	<p>Various to include:</p> <p>Tuesday 11.00 – 12.30 Crèche - 0 to 4yrs</p> <p>Tuesday 4:30 to 6:00 school aged – activity with Children's Mentors</p> <p>Wednesday 11.00 to 12:30 Crèche - 0 to 4yrs</p> <p>Wednesday 4.30 – 5.15pm Street dance School aged children, activity with Children's Mentors</p> <p>Thursday 11:00 to 12:30 Crèche - 0 to 4yrs</p> <p>Thursday 5.15 to 6:15 school aged sports with a volunteer</p> <p>Friday 4:10 to 5.10 school aged children – Chester Football Club</p> <p>Friday 5.15 – 6.15 Family night – with mentors</p> <p>Saturday 10.30 to 11.30 Breakfast club with mentors</p> <p>Saturday 1:30 to 3:30 Children's activities all ages</p>
Location	Cotton Hall Children's centre, the Hub and in other locations both indoors and outdoors on site plus offsite on trips – particularly through school holidays
Purpose/Summary of Role	To support young people, children and their parents at events and sessions. Help staff to prepare for and run e.g. crèche sessions and tidy up afterwards. To support the development of young children and babies to observe and make notes during sessions. To keep register of attendance.
Description of Tasks	To assistant and support young children in the children's centre or Hub. Help facilitate and set up craft sessions, organise play activities, support song and story time. Help run and join in with sport sessions, baking, quiz night, bingo and movie nights. Prepare foodstuffs and clean and tidy up after the session.
Skills and abilities/Qualifications	<p>A formal qualification in early years, youth work or teaching assistant would be preferable, or experience of working/volunteering with children of all ages and abilities. Ideally trained in Safeguarding. Good knowledge of confidentiality. Patience, nurturing nature, empathetic, good communication skills, good listener, ability to relate to young people and children, good sense of humour, calm in a difficult situation, de-escalation techniques, child focused.</p> <p>Most important if helping with crèche: early years knowledge of expectations at the different ages and stages, EYFS (but not essential)</p>